



## TSoft Document List

### SBA Application Forms

- SBA Form 4-I – Lender’s Application for Guaranty or Participation
- SBA Form 4 – Application for Business Loan and Statement Required by Law
- SBA Form 4 – Schedule A – Real Estate Collateral
- SBA Form 4 – Schedule A – Personal Property Collateral
- SBA Form 413 – Personal Financial Statement
- SBA Form 912 – Statement of Personal History
- SBA Form 159 (7a) – Fee Disclosure Form and Compensation Agreement
- SBA Form 159 (504) – Fee Disclosure Form and Compensation Agreement
- SBA Form 160 – Resolution of Board of Directors
- SBA Form 652 – Compliance for Nondiscrimination
- SBA Form 1846 – Statement Regarding Lobbying
- SBA Form 1624 – Debarment Certification
- SBA Form 171 – Certification Regarding Lobbying
- SBA Credit Available Elsewhere Rules Statement
- USCIS Form G-845 – Document Verification Request and Release
- USCIS Form G-845 Supplement – Document Verification Request Supplement
- IRS Form 4506 – Request for Copy of Tax Form
- IRS Form 4506T – Request for Transcript of Tax Form

## SBA Preferred Lender Participant (PLP) Submission Forms

- SBA Form 1920SX (Part B) — Supplemental Information for SBAExpress, Pilot Loan Programs and PLP Processing
- SBA Form 2237 — 7(a) Loan Post Approval Action Checklist
- Eligibility Information Required for PLP Submission
- Lender Checklist for Submitting PLP Loan Requests
- SBA 7(a) Loan Authorization Wizard

## SBAExpress Submission Forms

- SBA Form 1920SX (Part A) — SBAExpress and Pilot Loan Programs Guaranty Request
- SBA Form 1920SX (Part B) — Supplemental Information for SBAExpress, Pilot Loan Programs and PLP Processing
- SBA Form 1920SX (Part C) — Eligibility Information Required for SBAExpress and Pilot Loan Program Submission
- SBA Form 1919 — SBAExpress Borrower Information Form
- SBA Form 2237 — 7(a) Loan Post Approval Checklist
- SBA Form 2238 — SBAExpress/Patriot Express Guaranty Request (Eligibility Authorized)
- SBAExpress/Patriot Express Loan Authorization

## SBA CommunityExpress Submission Forms

- SBA Form 1919 — CommunityExpress Borrower Information Form
- SBA Form 1920CX — Request for CommunityExpress Loan Number
- Eligibility Information Required for CommunityExpress Submission
- Supplemental Information for CommunityExpress Processing
- SBA CommunityExpress Loan Authorization

## SBA 504 Application Forms

- SBA Form 1244 — 504 Application Forms, Checklist, and Statement Required by Laws and Executive Order
- SBA Form 159 (504) — Fee Disclosure Form and Compensation Agreement
- SBA 504 Loan Authorization



## SBA Closing Documents

- SBA Form 147 – Note
- SBA Form 1505 – 504 Note
- SBA Form 148 – Unconditional Guaranty
- SBA Form 148L – Unconditional Limited Guaranty
- SBA Form 1050 – Settlement Sheet and Disbursement Schedule
- SBA Form 1059 – Security Agreement
- Transfer of Participation Agreement
- SBA Form 155 – Standby Creditor’s Agreement
- SBA Form 601 – Agreement of Compliance
- SBA Form 652 – Assurance of Compliance for Nondiscrimination
- Certification of Child Support Obligations
- SBA Form 722 – Equal Employment Opportunity Policy
- SBA Borrower’s Certification
- SBA Loan Agreement
- Secondary Market Bid Submission
- Form 1086 – Secondary Participation Guaranty
- UCC Financing Statement and Addendums

## Financial Analysis Forms

- SBA Loan Officers Report
- SBA Loan Officers Report in Microsoft Word Format
- Personal Resources Calculation Schedules
- Loan Guaranty Fee Calculator
- Loan Weighted Average Term Calculator

## Financial Analysis Forms (continued)

- Loan Payment Calculator
- Balance Sheet — Three-Year Historical and Proforma Spread
- Profit and Loss — Three-Year Historical and Two-Year Proforma Spread
- Financial Ratio Calculation Spreadsheet
- RMA Statement Studies Database
- UCA Cash Flow Summary
- Reconciliation of Net Worth
- Debt Summary
- Collateral Summary
- Monthly Proforma — Year One Profit and Loss Summary
- Monthly Proforma Cash Flow Summary
- SBA/Loan Committee Credit Memo Templates
- Accounts Receivable and Payable Aging
- Statement of Financial Need/Sources and Uses
- Management Resume
- Secondary Market Bid Submission Work Sheet
- Business Valuation Summary
- Financial Spreads Exportable to Microsoft Excel

For more information, call Wolters Kluwer Financial Services at 1.800.274.2711.

### About Wolters Kluwer Financial Services

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